



## PRE-ALERT INFORMATION

Date: \_\_\_\_\_

Importer Name: \_\_\_\_\_

Shipper Name: \_\_\_\_\_

Importing carrier/vessel name: \_\_\_\_\_

Steamship Line/Agent: \_\_\_\_\_

Bill of lading #: \_\_\_\_\_

Port of Lading: \_\_\_\_\_

Date of sailing: \_\_\_\_\_

Port of arrival: \_\_\_\_\_

ETA: \_\_\_\_\_

Number/Type pkgs: \_\_\_\_\_

Weight in kilos: \_\_\_\_\_

Commodity Description: \_\_\_\_\_

After customs clearance deliver to: \_\_\_\_\_

Special Instructions to CSI: \_\_\_\_\_

\_\_\_\_\_

Pay ocean freight/terminal charges: \_\_\_\_\_

Do Not pay – we will pay collect charges directly: \_\_\_\_\_

Arrange prepaid delivery to consignee: \_\_\_\_\_

Arrange collect delivery to consignee: \_\_\_\_\_

Other instructions: \_\_\_\_\_

\_\_\_\_\_

CSI will set up an import file upon receipt of this pre-alert. Please forward (or note CSI as the notify party) a full set of documents, plus arrival notices/freight bills as soon as possible.